

## (A) INTRODUCTION OF QUALITY BUILDING AWARD

The Quality Building Award is a biennial award giving public recognition to buildings of outstanding quality that demonstrate outstanding teamwork. The provision of quality buildings is an essential ingredient of a prosperous and modern society and the Quality Building Award aims to promote a collective commitment by the building industry to maintain the highest standards of professionalism and competitiveness.

The Slogan for Quality Building Award 2010 is to “Quality Transcends Time”. The Quality Building Award 2010 is jointly organized by nine leading professional organizations:

The Hong Kong Construction Association

The Hong Kong Institute of Architects

The Hong Kong Institute of Construction Managers

The Hong Kong Institution of Engineers (Building, Building Services and Structural Division)

The Hong Kong Institute of Housing

The Hong Kong Institute of Surveyors

The Hong Kong Quality Assurance Agency

The Hong Kong Chapter of International Facility Management Association

The Real Estate Developers Association of Hong Kong

## (B) AWARDS CATEGORY

Quality Building Awards will be presented as follows:

### 1) Hong Kong Residential Category

- One Grand Winner Award
- Selected Merit Awards

#### Submission Requirements

- Nominated buildings should be practically completed in the period between 1 January 2007 and 30 June 2009.
- The sole purpose of the nominated buildings should be for residential use.
- The project team should demonstrate an overall excellence in quality from planning considerations to post-occupancy function to serve as a residential building.

### 2) Hong Kong Non-Residential Category

- One Grand Winner Award
- Selected Merit Awards

#### Submission Requirements

- Nominated buildings should be practically completed in the period between 1 January 2007 and 30 June 2009.
- The sole purpose of the nominated buildings should be for non-residential use.
- The project team should demonstrate an overall excellence in quality from planning considerations to post-occupancy function to serve as a building for its prescribed function.

### 3) Project Outside Hong Kong Category

- One Grand Winner Award
- Selected Merit Awards

#### Submission Requirements

- Nominated buildings should be practically completed in the period between 1 January 2007 and 30 June 2009.
- Nominated buildings must be outside the territorial limits of Hong Kong Special Administrative Region.
- Nomination MUST be made by ONE of the 7 major team members who is a registered member of any of the nine professional organizing institutes of QBA 2010.
- The project team should demonstrate an overall excellence in quality from planning considerations to post-occupancy function to serve as a building for its prescribed function.

### 4) Special Awards Category

To recognize projects in the field of the building industry with distinctive applications beyond the overall building function, the following three categories of special merit awards are to be considered:

- I. Historical Revitalization Developments
- II. Community Institutional Facilities
- III. Environmental and Construction Technologies

- Selected Merit Awards on each sub-category

#### Submission Requirements

- Nominated buildings should be practically completed or occupied in the period between 1 January 2007 and 30 June 2009.

## (C) ELIGIBILITY

1. Nominated buildings (except for Project Outside Hong Kong Category) must be within the territorial limits of the Hong Kong Special Administrative Region of the People's Republic of China.
2. Nominated buildings should be practically completed. That is, eligible buildings should possess either Occupation Permits (OP or Phased OP), Acknowledgement letters on BA14 or Certificates of Completion (in the case of Government/HA projects) within the specified period as stated in the submission requirements. Subject to final approval of the Organizing Committee, possession of OP may be exempted for Special Awards category nominations.
3. A partially completed building would not be accepted unless phasing of the project is rendered as a completed portion of a distinct building with possession of OP.
4. Project teams can choose to submit their nominations for **any of the categories** subject to final approval by QBA2010 Organizing Committee.

5. Project teams may submit their nominations for both Special Awards category and Hong Kong Non-Residential / Residential category as distinctive entries to be judged independently.
6. A building can be nominated provided it has never received any merit/award from Quality Building Award in previous years.
7. The same Project Team can submit nomination for different buildings as distinctive entries. Separate nomination fee will be charged.

Notes:

1. QBA2010 Organizing Committee reserves the ultimate right to make final and binding decisions on the eligibility of all applications.
2. QBA2010 Organizing Committee reserves the right not to bestow an award if the Jury Panel considers no nomination is worth receiving an award.
3. Project Teams are required to conduct a final presentation to QBA2010 Jury Panel once they are short-listed by the Organizing Committee.
4. The decision of the Jury Panel shall be final for the awards assignment.

## (D) NOMINATION DEADLINE & SUBMISSION DETAILS

- Deadline: 12:00 noon, Friday, 15 January 2010
- Nomination documents & materials (refer to Session (G) for details) need to be delivered to Secretariat Office of QBA2010 at Room 1106-08, 11/F, C. C. Wu Building, 302-308 Hennessy Road, Wanchai, Hong Kong.
- Late submission will NOT be considered.

## (E) NOMINATION FEE

1. **HKD5,000.00** will be collected for each nominated project (one nomination in one category only).
2. The nomination fee is non-refundable once submitted.
3. Submitted nomination fee of any ineligible building or project will not be refunded also.

## (F) PARTICIPATION FEE FOR QBA2010 COMMEMORATIVE STAMPS PRODUCTION FOR FINALISTS

**HKD\$10,000.00** will be collected from each finalist as a Participation Fee for production of the QBA2010 Commemorative Stamps Sheet for all Finalists in addition to the nomination fee mentioned above.

## (G) REQUIRED NOMINATION DOCUMENTS / MATERIALS

- I. Duly completed and signed Nomination Form (please see enclosed)
- II. Payment cheque (HKD5,000.00 / nomination) payable to “**The Hong Kong Institute of Housing**”
- III. Copy of Occupation Permit
  - For government project, Completion Certificates are acceptable.
  - For additional & alternation works, Acknowledge of Completion is acceptable.
- IV. 13 CD-ROMs / DVD-ROMs containing:-
  - a) Soft copy of nomination document in “.jpg” or “.pdf” format.
  - b) Nomination document should the followings:
    1. A maximum of **10,000 words** to illustrate the merits under the judging criteria.
    2. A maximum of **20 sheets** of content materials for each nominated project.
  - c) Min. 6 electronic image files showing the entry project. [Format: in “.tif” or “.jpg” format and image size not less than 350 dpi]

### Notes:

1. All submissions should be written in **English**. [Supplement with Chinese content if required]
2. QBA2010 Organizing Committee reserves the right to reproduce, print, publish the material submitted in either paper or electronic format, or for any use in association with QBA2010.
3. The information obtained will be used for this Award only.

## (H) JUDGING CRITERIA FOR

- Hong Kong Residential Category
- Hong Kong Non-Residential Category
- Project Outside Hong Kong Category

<p><b>Project Vision and Teamwork</b></p> <ul style="list-style-type: none"> <li>+ Vision on quality</li> <li>+ Overview of project requirements</li> <li>+ Demonstration of teamwork and project management</li> <li>+ Financial and contract management excellence</li> <li>+ Deployment on total quality and risk management</li> <li>+ Contributes to quality improvement</li> </ul>
<p><b>Design and Innovation</b></p> <ul style="list-style-type: none"> <li>+ Design and engineering achievements</li> <li>+ Site planning and environmental considerations</li> <li>+ Distinctive feature beyond compliance of statutory requirements and general practices</li> <li>+ Design aesthetic and distinction</li> <li>+ Construction process, building technologies, engineering design method and solutions, choice of materials, workmanship that showcase quality</li> </ul>
<p><b>Environmental Considerations: sustainability, safety, hygiene, etc.</b></p> <ul style="list-style-type: none"> <li>+ Environmental impact and sustainability analysis</li> <li>+ Energy efficiency and life-cycle analysis</li> <li>+ Waste management and recycling processes</li> <li>+ Construction and occupation health and safety management and training results</li> <li>+ Safety features cater for maintenance and service consideration</li> <li>+ Greening and carbon emission reduction</li> </ul>
<p><b>Post-Occupancy Considerations</b></p> <ul style="list-style-type: none"> <li>+ Occupiers' response and customer satisfaction review</li> <li>+ Corporate governance and social responsibility delivery</li> <li>+ Serviceability and performance outcome</li> <li>+ Operation and maintenance features and cost effectiveness processes</li> <li>+ Functionality, flexibility and adaptation for changes</li> </ul>
<p><b>Addition Merits</b></p> <ul style="list-style-type: none"> <li>+ Relevant building registration schemes</li> <li>+ Other relevant awards winnings</li> <li>+ Overseas recognitions</li> </ul>

**Notes:**

1. Zero point will be given if no information is provided under the relevant section.

(I) JUDGING CRITERIA FOR SPECIAL AWARDS CATEGORY

- Historical Revitalization Developments
- Community Institutional Facilities
- Environmental and Construction Technologies

**Historical Revitalization Developments**

- + Heritage/Historical Justification
- + Acquisition and Project Management
- + Building and Cultural Heritage Preservation
- + Community Relations and Coherence
- + Building Utilization Functions
- + Patrons/ Usage Management

**Community Institutional Facilities**

- + Relation of the function and design of the building facilities
- + Construction, building materials and project management features
- + Functionality and utilization by the occupier
- + Extended community influence
- + Building occupants and management feedback

**Environmental and Construction Technologies**


- + Application for design
- + Project management and application execution
- + Integrative and functionality to building operation
- + Value Engineering
- + Utilization and effects (raw materials, energy use, water use, indoor air quality, waste, land, plants, animals, etc.)
- + End-user feedback



## (J) SCHEDULE


1 July 2009 Nominations for the Quality Building Award 2010 Start


15 January 2010  
 12:00 noon Nomination deadline

### The Jury / Assessment Process

February 2010 Stage I First Screening  
 Nominated projects will be screened in accordance with the judging criteria and will be short-listed to enter into Stage II

March 2010 Stage II Site Visits  
 Site visits will be conducted for short-listed projects from each category (except for "Projects Outside Hong Kong" Sub-category).  
 Finalists will be selected to enter into Stage III.

May 2010 Stage III Jury Recommendation  
 The finalists from each award category will conduct finalist presentations to the Jury Panel.

July 2010 QBA2010 Award Presentation Banquet  
 Awards winners will be officially announced at the Award Presentation Banquet



## (K) DETAILS OF SUBMITTED BUILDING

Details of Submitted Building		
Name of Building: (English)	Name of Building: (Chinese)	
Full Postal Address of Building:		
Date of Practical Completion of Building:	Site Area:	Gross Floor Area:
Building Type*: Public Amenity / Residential / Utility / Transport / Commercial / Industrial / Institution / Others _____		
Category of Award*: Hong Kong Residential / Hong Kong Non-Residential / <a href="#">Project</a> Outside Hong Kong / Special Awards (Historical Revitalization Developments / Community Institutional Facilities / Environmental and Construction Technologies)		
Project Description (Not more than 300 words)		
* Delete as appropriate		





## (L) DETAILS OF APPLICATION

Details of Application	
Company Name in English:	
Company Name in Chinese:	
Address:	
Name of Person-in-charge:	Position:
Telephone:	Fax:
Signature:	Date:
Information of Contact Person	
Name in English:	Name in Chinese:
Company Name:	Position:
Telephone:	Fax:
E-mail:	Mobile Phone: (Optional for arranging site visit)
Information of Nominee [Required by all nominations]	
(For "Projects Outside Hong Kong" Sub-category, nomination MUST be made by ONE of the 7 major team members in (M) who is a registered member of any of the nine professional organizing institutes of QBA 2010)	
Name of Nominee:	Company Name:
Telephone:	Signature:
Professional Institute: HKCA / HKIA / HKICM / HKIE / HKIH / HKIS / HKQAA / IFMA (HK Chapter) / REDA	
Membership No.:	



## (M) DETAILS OF PROJECT TEAM

# Please make sure the content of this submission has been seen and agreed before you sign on this form

Client / Developer		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Project Manager		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Project Architect		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Main Contractor		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Structural Engineer		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #



Quantity Surveyor		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Building Services Engineer		
Firm Name		Tel. No.
Address		Fax No.
Contact person	Dated	Signed #
Other Team Member (Optional)		
Firm Name		Nature / Function of Work
Address		Tel. No.      Fax No.
Contact person	Dated	Signed #
Other Team Member (Optional)		
Firm Name		Nature / Function of Work
Address		Tel. No.      Fax No.
Contact person	Dated	Signed #
Other Team Member (Optional)		
Firm Name		Nature / Function of Work
Address		Tel. No.      Fax No.
Contact person	Dated	Signed #

**Notes:**

- Information of Other Team Member is optional and the number is restricted to a maximum of 3.
- QBA2010 Organizing Committee will present award to the above signed parties only. Therefore, please make sure all parties with significant contributions are included in the above list.
- No replacement or changes could be made after submission.